

TELECONFERENCE MINUTES
October 16, 2012
1400 West Washington, Basement Conference Room B-1

MEMBERS PRESENT: Reverend Katherine Shindel, President
John Munden, Secretary
Samuel Bueler, Member
James Ahearne, Member
Kristina Dyr, Member
Harold Adair, Member

TELECONFERENCE: Monsignor O’Keeffe, Member
(available, could not make phone connection)

STAFF PRESENT: Rodolfo Thomas, Executive Director
Alex Estrada, Licensing Administrator
Patricia Keith, Programs & Project Specialist

ATTORNEY GENERAL’S OFFICE:
Nancy Beck, Asst. Attorney General

CALL TO ORDER

Reverend Katherine Shindel called the meeting to order at 9:00 a.m.

I. CALL TO THE PUBLIC

There was none.

II. MINUTES

John Munden motioned to approve the minutes of September 16, 2012.

James Ahearne seconded the motion. The motion passed unanimously. (6-0).

III. CONTINUING EDUCATION:

John Munden motioned to approve Continuing Education Committee’s September 25, 2012 recommendations. Samuel Bueler seconded the motion. (6-0)

IV. LICENSING

By motion and second, and motion carrying, the following actions occurred relative to applications for licensure subject to the conditions noted:

NAME	TYPE OF LICENSE	ACTION	MOTION BY	SECOND BY
*Robin H. Moon	Embalmer	Approved 6-0	Bueler	Munden
*Kelsey E. Hoover	Funeral Director	Approved 6-0	Ahearne	Bueler
*Caleb Heap	Embalmer	Approved 6-0	Munden	Bueler
*Noelle Gaffney-Netzband	Funeral Director	Approved 6-0	Munden	Bueler
*Carmen V. Licano	Embalmer	Approved 6-0	Munden	Bueler
*Cherie A. Croteau	Funeral Director, Embalmer	Approved 6-0	Munden	Bueler
*Arizona Affordable	Establishment	Approved 6-0	Munden	Bueler
*Jessica L. Hardy	Intern	Approved 6-0	Munden	Bueler
*Carrie A. Campbell	Intern	Approved 6-0	Munden	Adair
*Theresa L. Bitterolf	Salesperson	Approved 6-0	Munden	Bueler
*Martin J. Shea	Salesperson	Approved 6-0	Munden	Bueler
*Timothy J. Miksovsky	Salesperson	Approved 6-0	Munden	Bueler
*Josefa Ramos	Cremationist	Approved 6-0	Munden	Bueler

*Robin H. Moon appeared before the Board.

*Kelsey E. Hoover appeared before the Board.

*Caleb Heap did not attend the Board meeting.

*Noelle Gaffney-Netzband appeared before the Board.

*Carmen V Licano appeared before the Board.

*Cherie A. Croteau appeared before the Board.

*John Hassett, owner of Arizona Affordable did not attend the Board meeting.

*Jessica L. Hardy appeared before the Board.

*Carrie A. Campbell appeared before the Board.

*Theresa L. Bitterolf did not attend the Board meeting.

*Martin J. Shea appeared before the Board.

*Timothy L. Miksovsky appeared before the Board.

*Josefa Ramos appeared before the Board.

V. GENERAL

Executive Director's Report –Executive Director Thomas advised Board that as of the first of October the Performance Audit Team has been conducting a review of the agency for efficiency in lieu of the Sunset Review. Audit team member Rose Tarbell was introduced to Board Members and informed when requested the process for obtaining information under Executive Session from the audit team.

VI. ADJOURN

There being no other business, John Munden moved to adjourn at 9:15 a.m. Samuel Bueler seconded the motion (6-0).

2012 BOARD MEETING SCHEDULE

January 17, 2012	May 15, 2012	September 18, 2012
February 21, 2012	June 19, 2012	October 16, 2012
March 20, 2012	July 17, 2012	November 20, 2012
April 17, 2012	August 21, 2012 teleconf.	December 18, 2012

Rodolfo Thomas
Executive Director

APPROVED BY:

Reverend Katherine Shindel, President

John Munden, Secretary

James Ahearne, Member

Samuel Bueler, Member

Harold Adair, Member

Kristina Dyrr, Member